

OPTIONAL PERSONNEL INFORMATION FORM

Please Read Carefully

*The information requested on this form **will not** effect you as an applicant for a position. This information is collected for compliance with government record keeping and reporting requirements. The information will be maintained in a **confidential file** separate from the employment application and will not be used in the hiring process. We would **appreciate your cooperation and assistance** in our efforts to ensure equal employment opportunity. Again, you are **not required** to complete this form, we only ask you for your **cooperation**.*

Date of Application: _____

Position Applied For: Dispatcher Police Officer Civilian Clerk or Other

Name: _____

Address _____

Date of Birth: _____ Age: _____

Sex: [m] [f]

Race/Ethnic Group: [white] [black] [ameri indian]

 [hispanic] [asian] [alaskan native]

 [other]

Disability: [y] [n] please list disability _____

Disabled Veteran: [y] [n]

Vietnam Era Vet: [y] [n]

This Section for Human Resources Use Only

Basic Skills [p] [f] [ns]

Police test [p] [f] [ns]

Oral Interview [s] [ns]

Result [ne] [re] [e]

PLEASE RETURN THIS FORM WITH YOUR APPLICATION